

**PUBLIC NOTICE**  
**North Marston Parish Council Annual Meeting**  
**Tuesday 14<sup>th</sup> May 2024 at 8.15pm**  
(Immediately after the Annual Village Meeting at 7.30pm)

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**AGENDA**

**204/24** To elect the Chairman of the Parish Council and to receive the Chairman's Declaration of Acceptance of Office and signature.

**205/24** To elect the Vice-Chairman of the Parish Council and to receive the Vice Chairman's Declaration of Acceptance of Office and signature.

**206/24** All councillors will receive a Register of Pecuniary Interests to update and a Declaration of Acceptance from the Clerk to be completed by the June meeting.

**207/24 Attendance and apologies:** To receive and accept any apologies for absence.

**208/24 Members Interests:** To record declarations of interest from Members.

**Open forum for Parishioners: (under adjournment) to include the 100 Club Prize Draw**

**209/24 Minutes:**

(a) To approve minutes of the meeting dated 9<sup>th</sup> April 2024

**210/24 To verify the review of the under-mentioned Parish Council documents for 2023/24 (Circulated)**

(a) Standing Orders (b) Financial Regulations (c) Complaints Procedure

(d) Code of conduct (e) Asset Register and Risk Register (f) Freedom of Information Requests

(g) Charity Policy (h) Equality Policy (i) Data Protection Policy (k) Health & Safety

**211/24 Working Groups:** To appoint members to serve on the under-mentioned Working groups as required and to decide on any new groups:

- Sportsfield
- Playground
- Planning

Any other groups/meetings councillors would like to suggest

**212/24 To appoint representatives on the under-mentioned bodies as required:**

a. Village Hall Trustees (must be Chairman)

b. Village Hall Committee

c. Community Board

d. North Bucks Parishes Planning Consortium (Councillor)

e. Parish Liaison Meeting (Councillor)

f. Any other groups/meetings councillors would like to suggest

**213/24 Buckinghamshire Council**

- To receive a report from Councillor Phil Gomm

**214/24 Planning Applications and Enforcement**

**To discuss the following:**

1. **24/01081/PAHAS - NORTH MARSTON**

Three Corners Piece Granborough Road North Marston Buckinghamshire, MK18 3PP

Prior approval application (Part 1, Class AA) for construction of additional storey to create first floor living accommodation; height of 6.45 metres (Extension granted to consultee deadline for NMPC to midnight on 14<sup>th</sup> May 2024)

## **2. 24/01289/APP - NORTH MARSTON**

Stonehill Farm Quainton Road North Marston Buckinghamshire MK18 3JZ

Conversion of detached barn/stable for residential use

(Consultee deadline 27<sup>th</sup> May 2024)

**215/24** To discuss the applications received from local organisations for a Parish Council Small Grants scheme and agree the awards to be made. (Excel spreadsheet circulated)

**216/24** Update on the dispute over the land at Quainton Road

### **217/24 Environment :**

**Highway:** To receive an update on the following:

1. Church Street kerbing project
2. Parking bollards project at Gibbings Close/Granborough Road junction
3. Church Street road sign
4. 30mph speed sign, (Granborough end).
5. Street light at the bottom of School Hill
6. MVAS installation of additional sockets
7. Parking

**218/24 Parish Projects:** To receive any relevant updates on the following:

1. The Parish Barn
2. Website
3. Sportsfield streetlight at entrance/exit

### **219/24 Ongoing actions/village maintenance**

4. Playground (including ROSPA report and check list)
5. Village Hall (including Shop storage in Schorne Room kitchenette, shelving for Parish Council and painting of the skirting boards)
6. Village and Parsnip ponds
7. Defibrillators
8. Aylesbury Wild Vale

### **220/24 Sportsfield**

1. To discuss the arrangements for the shortfall in the cost of the drainage work not covered by the Community Board grant funding.
2. Discuss/agree the annual donation to the Sportsfield of £1k for 2024.25 and also £1k for 2023.24
3. To agree the payment of the deposit for the materials to the contractor, Blades, of up to £10,200 (inc VAT). This is required on Monday 20<sup>th</sup> May when the sand is delivered.
4. Any other matters

If time allows the following will be discussed, if not, these items will be moved to the June meeting

**221/24** To discuss the possibility of a footpath from the bottom of Marston Hill to Oving.

**222/24** To discuss a response to Buckinghamshire Council's Street-trading policy proposals.

**223/24** To discuss CCTV at the village entrances/exits following recent thefts in the village.

**224/24 Finance:**

1. To acknowledge receipt of the Parish Precept of £17,364 (tranche one of two)
2. To approve the Annual Governance and Accountability Return 2023/24
3. To agree Insurance quotation from Clear Councils (BHIB) £1,670.32, no VAT

**Receipts and Payments of Accounts**

**Parish Council**

**Payments made on behalf of the Parish Council**

Tesco Mobile Parish Phone Contract - £7.50 no VAT  
HPI Instant Ink – printer ink contract - £8.49, £1.42 VAT  
Ebay - £16.49, no VAT  
NBPPC annual subscription - £20.00, no VAT  
SSE Energy - £18.80£2.06 VAT,  
Sparks Ltd – cell repair bottom of School Hill - £275.40, £45.90 VAT  
BMKALC Annual Subscription - £122.01, no VAT

**Payments to be paid on behalf of the Parish Council**

Clerks Salary - £\*\*\*.\*\*, no VAT  
Clerk’s expenses – office allowance £26.00 no VAT  
Blades Turf Care - April grass cutting - £846.4, £141.07 VAT  
BMKALC and NALC Annual Subscription - £118.60, no VAT  
Clear Councils - PC Insurance 24/25 - £1,670.32, no VAT  
More-Solutions – Domain renewal fee 2 years - £60.00, £10.00 VAT  
Blades Turfcare – deposit for sand for SF drainage project - £10,200, £1,700 VAT

**Payments received on behalf of the Parish Council**

Buckinghamshire Council Parish Precept - Payment 1 of 2 - £17,364.50 (first instalment of £34,729)  
Jan Roffe – Ebay last purchase on PC debit card for cleaning materials for VH and same card number used by mistake for a personal purchase - £16.49 reimbursement to PC.

**Village Hall**

**Payments made on behalf of the Village Hall**

Pride Works – Refund for VH Hire for solar panel presentation - £50.00, no VAT  
Aneka Boyt – Refund for VH Hire for party - £50.00, no VAT  
Katherine Wetherell – VH cleaning March - £150.00, no VAT  
E-On Next – Electricity - £39.35, £1.87 VAT

**Payments to be made on behalf of the Village Hall**

Charlotte Farrar – Refund for hire of VH for party - £50.00, no VAT

**Payments received on behalf of the Village Hall**

Buckinghamshire Council – cost of hiring the SR for the Police Commissioner Election - £250.00 no VAT

**Sports Field**

**Payments made on behalf of the Sportsfield**

Rebecca Parker – Marvellous Marigolds April cleaning - £73.80, No VAT  
E-on Next – Electricity - £71.39, £3.40 VAT

**Payments to be made on behalf of the Sportsfield**

000812 100 Club 1<sup>st</sup> prize £30.00, no VAT  
000813 100 Club 2nd prize £20.00, no VAT  
000814 100 Club 3rd prize £10.00, no VAT £84.19, £14.04 VAT

**225/24 To confirm that ordinary meetings of the Council will continue to be held on the second Tuesday of each month with a recess for the month of August 2025.**

**226/24 Date of the next meeting:**

The next meeting of the Parish Council will be held on Tuesday 11th June 2024 at 8pm in the Village Hall

***Jan Roffe, Clerk to North Marston Parish Council***

***08.05.24***